WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

October 30, 2024 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1601 by Jeff King, Board Chairman.

2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Jeff King, Chuck Schmitigal, and Laura Anderson. Also present: Jonathon Degen, Terri VanderLeest, and Amy Rusin.

3. Pledge of Allegiance

4. Agenda Approval
   Motion made by Schmitigal and supported by Froelich to approve agenda as written. Motion carried all in favor.

5. Approval of Minutes from September 2024
   Motion by Abram and seconded by Anderson to approve meeting minutes from September 25, 2024, as submitted. Motion carried all in favor.

6. Financials
   a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
      i. VanderLeest noted additions to accounts payable. Accumed for $2,839.35, West Michigan Regional Medical Consortium for $187.50, Midwest Carport for $3,474.50, and Teleflex for $598.00 to total an additional $7,819.35.
      ii. Motion to approve bill pay in the amount of $33,264.65 made by Froelich and supported by Anderson. Motion carried with roll call vote of 5-0, all in favor.
   b. Overview of profit/loss and budget performance (Appendix II)
      i. VanderLeest informed the damaged truck was sold to Emergency Services for parts.
      ii. Run income is just above last year at this time.
      iii. Medical insurance, line item 721, will go up about 14% beginning in February. Degen stated this is standard among other plans as well.
   c. Balance Sheet (Appendix III) – presented by VanderLeest
      i. CD at Choice 1 Bank will mature this week. Rates at other institutions were reviewed with Choice 1 having the best rates at 4% for 12 month period.
      ii. Motion by Froelich and seconded by Abram to reinvest the maturing CD at Choice 1 Bank for 12 months at 4% interest. Motion carried with roll call vote of 5-0, all in favor.

7. Financial Officer Report
   a. Billed Transport volume for September 2024 was 70.
   b. Call Revenue for September 2024 was $ 47,322.48.

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8. Personnel Committee did not meet.

    a. VanderLeest stated she received feedback from Nationwide on 457B questions and will forward this to the board.

9. Director's Report
    a. Run Review 123 total calls, with 19 stand-bys. Call response time was an average of 9.51 minutes overall, 9.27 minutes for White Lake area, and 7.98 minutes for priority one calls. Degen reports Trinity is working on their staffing model for ambulance services.
    b. Update on parking structure. Structure will need to be moved back about five feet. Degen reports he will be in communication with Midwest Steel to move the structure.
    c. Update on Medic 42. Medic 42 is in service, however, will need a front end alignment. All trucks are now insured for $190,000.
    d. Review resident vs non-resident billing. Degen reports income is needed from non-residential calls from mutual aid. Staff have been informed of the need.
    e. Accumed switching to EMS/MC. This will occur November 1, 2024. Billing turn around will be faster as will collections. Current service representative will remain the same.

10. Public comment – none

11. Board Comment
    a. Froelich remarked to keep up the good work.
    b. Schmitigal commented he is up for re-election; he appreciates and has enjoyed working with everyone.
    c. Degen stated the cost collection audit has been completed and there are no surprises.
    d. Abram announced Degen has been named Healthwest's Paramedic of the Year and congratulated him.

12. Adjournment - motion was made by Abram and supported by Schmitigal to adjourn, all in favor. Meeting adjourned at 1655.

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Jeff King, Chairman Amy Rusin, Recording Secretary