WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

March 26, 2025 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1600 by Jeff King, Board Chairman.

2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Jeff King, Chuck Schmitigal, and Laura Anderson. Also present: Jonathon Degen, Terri VanderLeest, and Amy Rusin.

3. Pledge of Allegiance

4. Agenda Approval

   Motion made by Abram and supported by Schmitigal to approve agenda as written. Motion carried all in favor.

5. Approval of Minutes from February 2025
   a. Motion by Froelich and seconded by Schmitigal to approve meeting minutes from February 26, 2025. Motion carried all in favor.

6. Financials
   a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
      i. Additions to accounts payable include $1,437.86 to EMSMC and $351.99 to Linde for an additional total of $1,789.85.
      ii. Motion to approve bill pay in the amount of $33,154.56 made by Froelich and supported by Anderson. Motion carried with roll call vote of 5-0, all in favor.
   b. Overview of profit/loss and budget performance (Appendix II)
      i. Budget is on target at about 75%.
      ii. Items of note include medical insurance expenses are up at 91.55%. Audit bill was received as quoted with no additional expenses.
   c. Balance Sheet (Appendix III) – presented by VanderLeest.
      i. VanderLeest pointed out amount in checking is over FDIC limit and would like to move some funds to account at Shelby State Bank.
      ii. Schmitigal suggested placing interest rates of accounts on the balance sheet for quick reference. VanderLeest agreed.
      iii. Froelich commented that with the amount of interest-bearing accounts it may be time to discuss decreasing the millage.
   d. Millage received is about 99% collected.
   e. Budget Hearing date
      i. Proposed budget presented by VanderLeest with millage at 1.7.
      ii. Equipment fund proposed increase to $6,000.
      iii. King suggested WLAA might want to look at other companies for insurance quotes.

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iv. Board would like to see budget with employee pay increase at 11%. VanderLeest will provide this to the board.
v. Budget hearing set for May 28, 2025 during regular board meeting. Degen will publish notice for the public.

7. Financial Officer Report
   a. Billed Transport volume for February 2025 was 90.
   b. Call Revenue for February 2025 was $ 19,894.10. Which is lower than expected. Degen is working with EMSMC to obtain reports with numbers comparable previous company's billing reports.

8. Personnel Committee
   a. Did not meet.
   b. Froelich will continue to review legislation regarding sick leave policy.

9. Director's Report
   a. Run Review 155 total calls, with 23 stand-bys. Call response time was an average of 10.67 minutes overall, 9.02 minutes for White Lake area, and 8.16 minutes for priority one calls.
   b. EMSMC data reviewed with the board.

10. Public comment – none.

11. Board Comment - none.

12. Adjournment - motion was made by Abram and supported by Anderson to adjourn, all in favor. Meeting adjourned at 1720.

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Jeff King, Chairman Amy Rusin, Recording Secretary