WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

May 28, 2025 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1600 by Jeff King, Board Chairman.

2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Jeff King, Chuck Schmitigal, and Laura Anderson. Also present: Ken Mahoney, Jonathon Degen, Terri VanderLeest, and Amy Rusin.

3. Pledge of Allegiance

4. Agenda Approval
    a. Motion made by Abram and supported by Schmitigal to approve agenda as written. Motion carried all in favor.

5. Approval of Minutes from April 2025
    a. Motion by Froelich and seconded by Schmitigal to approve meeting minutes from April 30, 2025 with correction of item 6b change bank name from "PCN" to "PNC". Motion carried all in favor.

6. Financials
    a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
        i. Additions to accounts payable include Linde for $722.56, Amy Rusin for $50, Amazon cable for $15.99, Degen uniform fund for $300, and Walmart for $176.21. Additional total added to accounts payable is $1,264.76.
        ii. Motion to approve bill pay in the amount of $55,481.86 made by Froelich and supported by Anderson. Motion carried with roll call vote of 5-0, all in favor.
    b. Overview of profit/loss and budget performance (Appendix II).
        i. Budget performance is on target at about 93%.
        ii. Run income is over budget at $31,037.40 so far for May, however, still less than last year at this time.
        iii. Abram inquired about short-term and long-term disability. VanderLeest stated these increase as pay increases.
        iv. King asked if the budget needs to be amended. VanderLeest replied that fringes may need to be amended, and this will be reviewed next month.
    c. Balance Sheet (Appendix III) – presented by VanderLeest.
        i. VanderLeest recommended moving money out of PNC bank to stay under FDIC limits and will need to look at interest rates in other institutions.
        ii. Abram queried what other companies have in reserve. Froelich replied funds in WLAA's interest-bearing accounts are comparable to White Lake Fire Department's reserve funds.

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iii. King voiced concerns that WLAA is covering a considerable number of calls for Trinity Health EMS. Degen stated that the mutual aide contract renews automatically and WLAA is receiving run income from the calls they take for Trinity. Discussion amongst the board.

7. Financial Officer Report
    a. No numbers to report for April as we are still having difficulty with EMSMC reports. Requested another meeting to review. Reports appear to have fluid numbers. As income is received, EMSMC applies this to previous balance, which changes the income for that month. WLAA will need to run a report that shows static income numbers for each month.

8. Fiscal Year 2026 Budget Hearing
    a. Motion to open budget hearing made by Abram, supported by Froelich. Motion carried all in favor with a roll call vote of 5-0. Budget hearing started at 1636.
        i. VanderLeest reviewed proposed budget with adjusted millage of 1.70.
        ii. Discussion amongst board members.
    b. Motion to close budget hearing made by Froelich, supported by Abram. Motion carried all in favor with a roll call vote of 5-0. Budget hearing closed at 1657.
    c. Motion to adopt proposed budget with 11% wage increase for employees with acceptation of the Director made by Froelich, supported by Abram. Motion carried with a roll call vote of 5-0, all in favor.
    d. Motion to adopt proposed budget with millage of 1.70 made by Abram, supported by Schmitigal. Motion carried with a roll call vote of 5-0, all in favor.

9. Personnel Committee did not meet.

10. Director's Report
    a. Run Review times for April will be provided to the board.
    b. EMS week was May 18-24. Gifts per provided to staff.
    c. Retirement party for Jean was held May 24th.
    d. WLAA's Facebook page was updated with staff pictures and biographies.

11. Public comment - none

12. Board Comment
    a. King inquired if response times for other ambulance companies could be requested using the Freedom of Information Act. Degen reminded that private companies do not have to release this information to the public.
    b. Anderson stated her Township like to know WLAA response times. Degen will provide those to the board.

13. Adjournment - motion was made by Anderson and supported by Abram to adjourn, all in favor. Meeting adjourned at 1713.

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Jeff King, Chairman Amy Rusin, Recording Secretary

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