WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

February 25, 2026 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1600 by Jeff King, Board Chairman.

2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Jeff King, Chuck Schmitigal, and Laura Anderson. Also present: Ken Mahoney, Jonathon Degen, Terri VanderLeest, and Amy Rusin.

3. Pledge of Allegiance

4. Agenda Approval
    a. Motion made by Abram and supported by Schmitigal to approve amended agenda with addition of item 8b City of Whitehall. Motion with carried all in favor.

5. Approval of Minutes
    a. Motion by Anderson and seconded by Abram to approve meeting minutes from January 28, 2026, as submitted. Motion carried all in favor.

6. Financials
    a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
        i. Motion to approve bill pay in the amount of $29, 096.06 made by Anderson and supported by Schmitigal. Motion carried with roll call vote of 5-0, all in favor.
    b. Overview of profit/loss and budget performance (Appendix II).
        i. VanderLeest recommended budget amendment of line item 721 Medical Insurance Expense to $123,000 from $97,000 to accommodate change in full-time staff person.
        ii. Motion to amend budget line 721 to $123,000 made by Abram and supported by Anderson. Motion carried with roll call vote of 5-0, all in favor.
    c. Balance Sheet (Appendix III) – presented by VanderLeest.

7. Financial Officer Report
    a. Billed Transport volume for January 2026 was 98.
    b. Call Revenue for January 2026 was $34,547.99.

8. Committee – ad hoc
    a. Fruitland Township
        i. Subcommittee met with the attorney to discuss options for bringing on Fruitland Township.
        ii. Motion to made by Froelich to authorize attorney to move forward with a resolution and goal for clarity implications for adding Fruitland Township as a member of WLAA, supported by Abram. Motion carried with roll call vote of 5-0, all in favor.

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b. City of Whitehall manager would like to meet with Degen. Degen suggested WLAA would require additional staff and another truck to accommodate City of Whitehall in addition to Fruitland.

9. Director's Report
    a. Run Review 123 total calls, with 1 stand-bys. Call response time was an average of 10.67 minutes overall, 7.78 minutes for White Lake area, and 7.14 minutes for priority one calls.
    b. Change in billing for non-residents that are no transport.
        i. Motion to approve new policy for billing non-residents by Abram and supported by Anderson. Motion carried all in favor.
    c. Degen demonstrated stair chair being trialed. Would like to purchase two if staff like it.

10. Public comment – Mahoney thanked all who worked on the subcommittee.

11. Board Comment – Froelich also thanked the subcommittee.

12. Adjournment

    Motion made by Abram and supported by Schmitigal to adjourn, all in favor. Meeting adjourned at 1731.

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Jeff King, Chairman Amy Rusin, Recording Secretary